



Electronic Document Access (EDA)

Contract Deficiency Reports CDR's



“Fly-in” Action

(Continue to Page Down/Click on each page...)



Contract Deficiency Reporting

Contract Deficiency Reports (CDRs) are used to report and resolve identified contract deficiencies.

Contract deficiencies range from conflicting quality requirements to missing long lines of accounting.

Deficiency impacts...

Deficiencies may cause delays in production, shipment and delivery.

Deficiencies may also result in payment delays, erroneous payments and contract close-out problems.

***Deficiency Report
Format...***



DD1716 and CDRs Format

DD1716s and CDRs are both Contract Deficiency reporting mechanisms.

DD1716 is a deficiency report in PDF form
CDRs is a deficiency report captured in data form

In General, Data format offers...

Annotation *(through entire CDR life cycle)*
Improved assignment
Enables tracking *(improved query and reporting)*
Captures audit information
...Many other benefits

***CDR Workflow
Capability...***



CDR Workflow Capability

- Ability to *Create, Approve, Assign, Accept, Resolve and Close* a CDR
- Ability to *Query & View* CDRs
- Ability to *Track* progress of a CDR
- Ability to *Capture comments* on a CDR
- Email notifications sent to interested parties
- Records audit/status information for entire process
- Driven by CDR Role
 - Automatically granted to government users with Contract role
 - CDR role may be granted to support contractors with the Contract role
 - Vendors can not obtain CDR role

CDR Business Rules...



CDR Business Rules

- Authorized users may *Create, Approve, Assign, Accept, Resolve and Close* a CDR
 - Government users with Contract access
 - Support contractors must be granted the CDR role
 - Vendors are restricted from CDRs
- When creating, Deficiencies are selected from a defined list
 - Deficiency text may be added
 - “Other” selection to define deficiency
- Independent relationship between CDR participants enforced
- All CDR participants must be EDA users
 - Find an EDA User mechanism (*by C/S/A and/or Name*)
- CDR's are approved prior to assignment (*Reviewing Official*)
- Requires assignment to either the ACO or POC

CDR

Actors...



CDR Actors and Function

The **ACTORS** within the CDR process are as follows:

Initiator – The person who creates the CDR based on errors found within a contract. Typically this has been a DFAS contracting specialist, a DCMA quality assurance specialist or any financial personnel.

Reviewing Official – The person responsible for approving CDRs that are created. The reviewing official is in charge of validating the accuracy of the CDR. Typically this is a supervisor to the initiator.

Assignee – The person responsible for resolving the deficiencies within a CDR. Typically this is an Admin Contracting Officer (ACO) or Procurement Contracting Officer (PCO) related to the contract based on the contract's Admin DoDAAC and Issue DoDAAC.

Primary Lead – The assignee's primary EDA Point of Contact (POC) as defined by the assignee's C/S/A within EDA. Typically this person acts as a backup to the assignee.

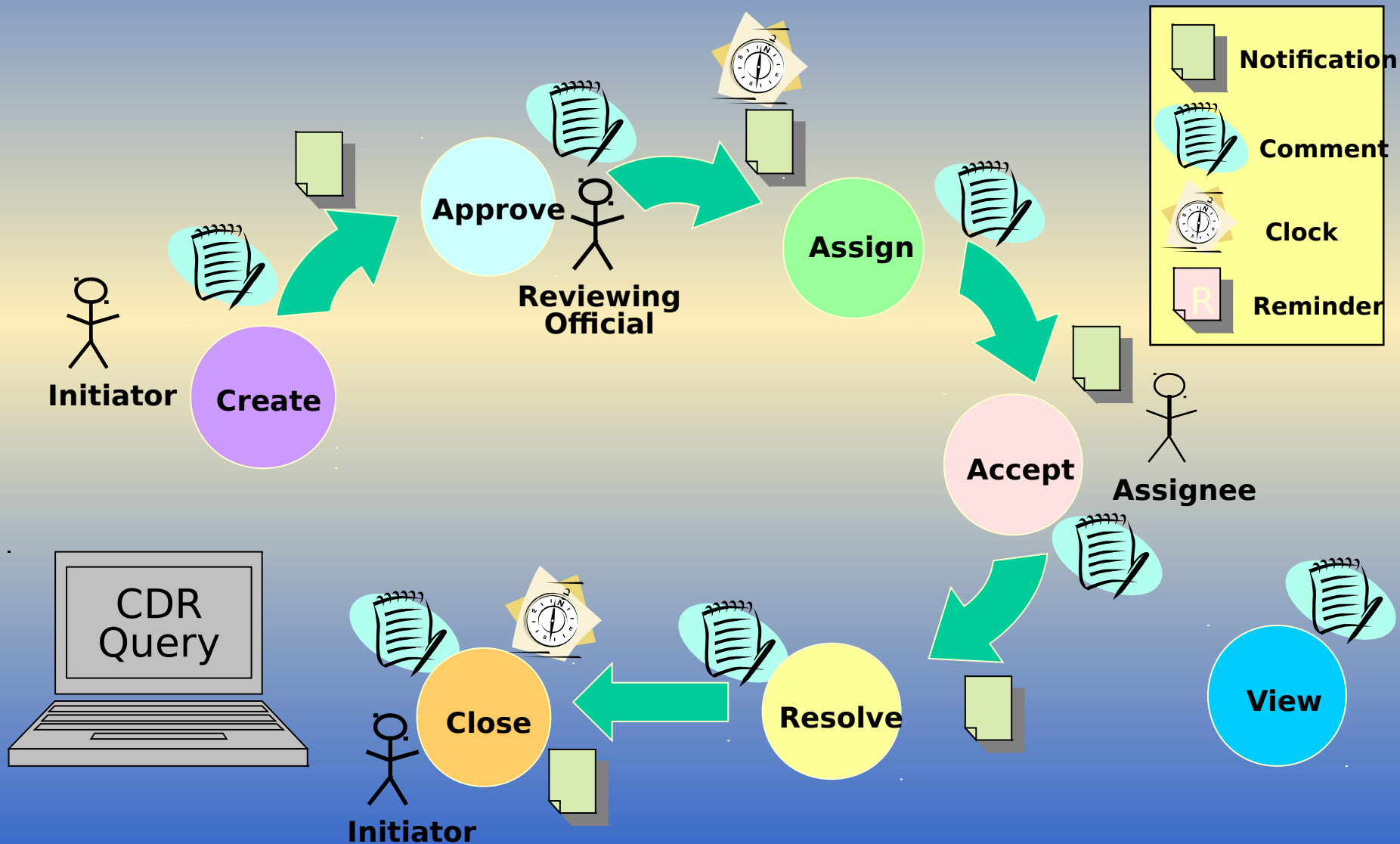
Secondary Lead – The assignee's alternate EDA POC as defined by the assignee's C/S/A within EDA. Typically this person acts as a backup to the assignee and the primary lead.

Activity Manager – The assignee's manager (activity authority) as defined by the assignee's C/S/A within EDA (primary ED C/S/A one level up from the assignee's C/S/A). Typically acts as a backup to the assignee, the primary lead and the secondary

CDR Flow...



CDR Workflow Basic +





Contract Deficiency Report

*Required Fields							
Status: ASSIGNED	Days Aged: 0	Status					
Approval Date: 29-MAR-06	Last Update: 29-MAR-06						
Next Action By: ExecMike Flaherty	Updated By: POCB0reo Flaherty						
*Contract No: CJF0001000101		Contract					
Delivery Order/TO: ACO Mod:		PCO Mod					
*Admin DoDAAC: FA4407		Assignee ACO Assigned					
*ACO: ExecMike Flaherty							
*Issue DoDAAC: FA4407		Payment Office					
*PCO: No PCO Listed							
*Pay DoDAAC: SP0400		Contractor					
CAGE Code: 12345							
D-U-N-S number: No Contractor Listed		Contract Deficiency					
Control Number: G672							
Initiator: AdminCarol Flaherty							
*Reviewing Official: POCB0reo Flaherty							
*Deficiencies:							
<table><thead><tr><th>Description</th></tr></thead><tbody><tr><td>AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE</td></tr><tr><td>AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().</td></tr><tr><td>AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE</td></tr><tr><td>AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().</td></tr></tbody></table>			Description	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().
Description							
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE							
AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().							
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE							
AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().							

Sample CDR

Let's look at the CDR process...



Create CDR

Create

Initiator creates a CDR

- ❖ User Enters Deficiency information into EDA
- ❖ User Selects *Assignee* (Indicated on contract & Assignee must be a user in EDA)
- ❖ User Selects *Reviewing Official* (Special role)

EDA-NG Pre-populates (if able)

Note: Contract document is not required to create a CDR

EDA-NG notifies Reviewing Official

Initiator can...

CREATE

- ❖ EDA-NG Creates CDR
- ❖ EDA-NG Notifies Reviewing Official
- ❖ EDA-NG Begins Workflow/Audit

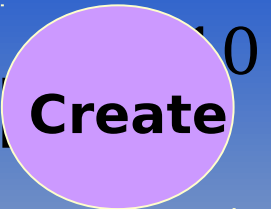
CANCEL

- ❖ Nothing is kept

**Options to Add a
CDR...**



Options to Create a CDR





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AdminCarol Flaherty - Today is Apr 03, 2006
[EDA User's Guide](#)
[My Settings](#)

Contracts Query Results

[Document Selection](#) > [Contracts Search](#) > [Query](#)

Displaying Page 1 of 1 @ 100 Records per page.
11 records returned (1 to 11 shown) [Download](#)

[Advanced Search](#) [Refine Search](#)

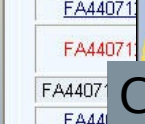
Contract Number	History	DO/TO	ACO Mod	PCO Mod	Issue Date	Issue DoDAAC	Admin DoDAAC	Pay DoDAAC	Obligated Amount		CDR Data
FA4407110001 (3K)	H				20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H				20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H		A00001		20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0003			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0002			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0001			20060313	FA4407	FA4407	SP0400		Add	Add
FA44071210001 (3K)	H				20060313	FA4407	FA4407	SP0400		Add	View(1)
FA44071210001 (3K)	H	0001			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407121001 (No Base)											

A few options...

- Contract Query
- CDR Query

Click **"Add"** link

"Show" CDR Data column in "My Setting"



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[My Settings](#)

Contract Deficiency Reports Query Results

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#)

Click **"+"**

Displaying Page 1 of 1 @ 100 Records per page.
1 records returned (1 to 1 shown) [Download](#)

[Add New CDR](#)

Click **"Add New CDR"** link

Contract Number	DO/TO	ACO Mod	PCO Mod	Control Number	History	Status	Days Aged	Initiation Date	Approval Date	Next Action By	ACO	PCO	Initia
+ FA44071210001				G515	H	INITIATED		20060314		Poulson, Claire M	Flaherty, Carol J	Flaherty, Bo	Flaherty, Ad

[Add New CDR](#)

Click **"Add New CDR"** link

Offers the User Pre-population



Create CDR



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Create Contract Deficiency Report

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Results](#) > Create

CancelAdd CDR...

*Required Fields

*Contract No:

Contract

Delivery Order/TO:

ACO Mod:PCO Mod:

*Admin DoDAAC: ☐ Assign to ACO

Assignee

*ACO: No ACO ListedFind in EDA

*Issue DoDAAC: ☐ Assign to PCO

Payment Office

*PCO: No PCO ListedFind in EDA

*Pay DoDAAC:

Contractor

*CAGE Code:

D-U-N-S Number:

Company Name:

Address 1:

Address 2:

City:State:Zip:

Control Number: G671

Contract Deficiency

Initiator: [AdminCarol Flaherty](#)

*Reviewing Official:Find in EDA

*Deficiencies:

Description

Add a Deficiency

CancelAdd CDR...

CDR Entry Form...

Select CDR Participants
“Find in EDA”

Add Deficiencies

Entry Fields
*Required

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@ogden.disa.mil



CDR Entry Areas

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Create

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Create Contract Deficiency Report

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Results](#) > Create

***Required Fields**

*Contract No: **Contract**

Delivery Order/TO:

ACO Mod: PCO Mod:

*Admin DoDAAC: ☐ Assign to ACO **Assignee**

*ACO: No ACO Listed

*Issue DoDAAC: ☐ Assign to PCO

*PCO: No PCO Listed

*Pay DoDAAC: **Payment Office**

*CAGE Code: **Contractor**

D-U-N-S Number:

Company Name:

Address 1:

Address 2:

City: State: Zip:

Control Number: G671 **Contract Deficiency**

Initiator: [AdminCarol Flaherty](#)

*Reviewing Official:

*Deficiencies:

Description
Add a Deficiency

CDR Entry Form...

Contract Identification

**DoDAAC(s) - Admin/Issue/Pay
Determine Assignment
(ACO or PCO)**

Vendor Information

CDR Identifier & Initiator

**Select Reviewing Official
("Find in EDA")**

Finding Users in EDA
...

**Select an
EDA User
"Find in
EDA"**

**Add
Deficiencies**



CDR Assignment Selection Create

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CDR
Assignment...

Select an
EDA User
"Find in
EDA"

ACO, PCO,
and
Reviewing
Official

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Create Contract Deficiency Report

Document Selection > Contract Deficiency Reports Search > Query > Results > Create

Cancel Add CDR...

*Required Fields

*Contract No: Contract

Delivery Order/TO:

ACO Mod: PCO Mod:

*Admin DoDAAC: ☐ Assign to ACO **Assign to ACO**

*ACO: No ACO Listed **OR**

*Issue DoDAAC: ☐ Assign to PCO **Assign to PCO**

*PCO: No PCO Listed **Click "Find in EDA"**

*Pay DoDAAC: Payment Office

*CAGE Code: Contractor

D-U-N-S Number:

Company Name:

Address 1:

Address 2:

City: State: Zip:

Control Number: G671 Contract Deficiency

Initiator: AdminCarol Flaherty

*Reviewing Official:

*Deficiencies: Description

Cancel Add CDR...

NO role is
defined or
required, just
needs to be a
EDA User

Find Participant in
EDA...



Capability to Find a User ¹⁴ Create

Find a User by...
- C/S/A and/or
- Name (Last and/or First)

C/S/A:

Last Name:

First Name:

...based on the criteria entered above.

Click **"List Users"**

C/S/A:

Last Name:

First Name:

...based on the C/S/A and/or EDA user's name search criteria entered above.

Name	C/S/A
☐ Flagerty, Carol	> U.S. Air Force > Acquisition
☐ Flaherty, Carol	> US Army
☐ Flaherty, Carol J	> U.S. Air Force > Acquisition > AFMC > Brooks AFB > FA8901
☐ Flaherty, Carol CJF	> DISA
☐ FlahertyAgent, Carol J	> U.S. Air Force > Acquisition

Select
t
User

Result set
of EDA users
matching criteria

When finding a Reviewing Official,
Result set contains only those
users with the "Reviewing Official"



Create CDR - Cont

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Create

Contract
Deficiencies...

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Create Contract Deficiency Report

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Report](#)

***Required Fields**

***Contract No:** **Contract**

Delivery Order/TO:

ACO Mod: **PCO Mod:**

***Admin DoDAAC:** ☐ Assign to ACO **Assignee**

***ACO:**

***Issue DoDAAC:** ☐ Assign to PCO

***PCO:**

***Pay DoDAAC:** **Payment Office**

***CAGE Code:** **Contractor**

D-U-N-S Number:

Company Name:

Address 1:

Address 2:

City: **State:** **Zip:**

Control Number: G671 **Contract Deficiency**

Initiator: [AdminCarol Flaherty](#)

***Reviewing Official:**

***Deficiencies:**

Description
Add a Deficiency

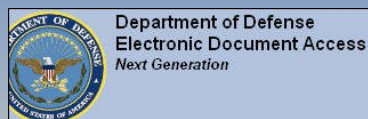
Click **Add a Deficiency**

Add Deficiencies...



Partial List of Deficiencies

Create



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Add a Deficiency

Deficiency
Selection...

Select deficiencies and impact codes to add to the CDR.

Back Add Selected Deficiencies

Click Add Selected Deficiencies

Select
ALL
Deficiencies
that Apply

Click
boxes

☐	OTHER
☐	\$\$\$\$\$\$, INVOICE(S) IN HOUSE EXPEDITE - REQUIRED TO AVOID POTENTIAL INTEREST PAYMENT \$\$\$\$\$\$, Our records indicate an invoice has been received against this contract. Payment cannot be made until the issue cited in this CDR is corrected.
☐	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE AAA1, Cannot input modification without a hard copy of the contract. Modification dated (), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().
☐	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE AAA2, Missing pages. Page(s) (), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().
☐	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE AAA3, Contract has been altered using correction fluid or labels. Changes to contractual documents must be made using modifications. Please issue a modification citing the correct administrative information and send it, along with a copy of this CDR, to DFAS-CO-().
☐	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE AAA4, Document has pen and ink change. Changes to contractual documents must be made using modifications. Please issue a correcting modification and send it along with a copy of this CDR, to DFAS-CO-().
☐	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE AAA5, Request for a copy of the above cited Basic Ordering Agreement with Solicitation to be forwarded to this activity. We have received order(s) before receiving the basic contract. Send response along with a copy of this CDR to DFAS-CO-() or FAX to: ().
☐	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE AAA6, Modification () dated () references mods(s) (). However, our records indicate that we have not yet received these mods. Request copy of the missing mod(s) be forwarded to this office. Send response along with a copy of this CDR to DFAS-CO-() or FAX to: ().
☐	B10A, LONG LINE OF ACCOUNTING INVALID B10A1, Page #() cites an invalid long line of accounting. Please forward correction. Modification to DFAS-CO-() Attached.
☐	B10B, LONG LINE OF ACCOUNTING MISSING

Customize Selected
Deficiencies...



Selected Deficiencies

Create

Selected Deficiency Customization...

After

Selecting
Deficiencies

Additional
text may be
inserted to
further
clarify

*Deficiencies:

Description	
☐	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA2	Missing pages. Page(s) (10-14), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-(Vendor Pay).
☐	B10G, TOTAL OBLIGATION/DEOBLIGATION NOT CALCULATED CORRECTLY
B10G	line for this ACRN differs from the data line previously used. Please issue modification with correction or clarification. Send response along with a copy of this CDR to DFAS-CO-0 or FAX to: (703 888 9999).

Add a Deficiency Delete Selected Deficiencies

Added Department

Added Fax number

Modification Capabilities



Create CDR - Cont

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Create

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Create Contract Deficiency Report

AdminCarol Flaherty - Today is Apr 03, 2006
[EDA User's Guide](#)

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > Create CDR

***Required Fields**

***Contract No:** **Contract**

Delivery Order/TO:

ACO Mod: **PCO Mod:**

***Admin DoDAAC:** ☒ Assign to ACO **Assignee**

***ACO:**

***Issue DoDAAC:** ☐ Assign to PCO

***PCO:**

***Pay DoDAAC:** **Payment Office**

***CAGE Code:** **Contractor**

D-U-N-S Number:

Company Name:

Address 1:

Address 2:

City: **State:** **Zip:**

Control Number: **Contract Deficiency**

Initiator: [AdminCarol Flaherty](#)

***Reviewing Official:**

***Deficiencies:**

Description
☐ AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
☐ AAA2 Missing pages. Page(s) (10-14), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-(Vendor Pay).
☐ B10G, TOTAL OBLIGATION/DEOBLIGATION NOT CALCULATED CORRECTLY
☐ B10G line for this ACRN differs from the data line previously used. Please issue modification with correction or clarification. Send response along with a copy of this CDR to DFAS-CO-() or FAX to: (703 888 9999).

Click "Add CDR..."

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: ccassig@ngden.disa.mil

Completed
Form...

Notification is sent
to Reviewing
Official

View CDR...



View CDR

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View

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AdminCarol Flaherty - Today is Mar 29, 2006
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[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Results](#) > View CDR

View CDR

CDR Created Successfully.
[Return to Query Results](#) [Add Comment...](#) [View History](#)

*Required Fields		
Status: INITIATED	Days Aged:	Status
Initiation Date: 29-MAR-06	Last Update: 29-MAR-06	
Next Action By: POCB0reo.Flaherty	Updated By: AdminCarol.Flaherty	
*Contract No: CJF0001000101		Contract
Delivery Order/TO:	ACO Mod:	
ACO Mod:	PCO Mod:	
*Admin DoDAAC: FA4407		Assignee
*ACO: ExecMike.Flaherty		ACO Assigned
*Issue DoDAAC: FA4407		
*PCO: No PCO Listed		
*Pay DoDAAC: SP0400		Payment Office
CAGE Code: 12345		Contractor
D-U-N-S number:		
No Contractor Listed		
Control Number: G672		Contract Deficiency
Initiator: AdminCarol.Flaherty		
*Reviewing Official: POCB0reo.Flaherty		
*Deficiencies:		
	Description	
	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	
	AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().	
	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	
	AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().	
Return to Query Results	Add Comment...	View History

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Click “Add Comment...”
or
“View History”

No Modifications
may occur on the
CDR

Links to view participant contact information

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POCB0reo Flaherty - Today is Jan 04, 2006
[EDA User's Guide](#)

[Document Selection](#) > [Account Admin](#) > View Account

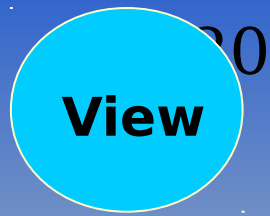
[Refresh](#) [Back](#)

Name POCB0reo.Flaherty	Identity
Type Government Employee	
Telephone 999 999 9999 Ext.	Contact
Intl Telephone	
DSN	
E-mail carol.flaherty@eds.com	
C/S/A U.S. Air Force	Organization
EDA POC assigned to the following C/S/A's	
U.S. Air ForceAcquisition(Primary)	
U.S. Air ForceFinanceACC(Primary)	

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Add a Comment





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Contract Deficiency Reports
History

AdminCarol Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

[Document Selection](#) > [CDR Search](#) > [Query](#) > [Query Results](#) > Contract Deficiency Reports History

Date/Time

Actioned by

Event

Comments

29-MAR-2006, 07:06:01

Flaherty, AdminCarol

INITIATED (User for Next Action: POCBOreo Flaherty)

Enter your comment here.

Area for Comment
(2000 characters)

- Records information
- Date/Time** - Current Date/Time
 - Actioned by** - Person adding comment
 - Event** - Comment Added
 - Comments** - Entered text



View History



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Contract Deficiency Reports
History

POCBOreo Flaherty - Today is Mar 29, 2006
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Link To
View User
Contact Information

[Contract Deficiency Reports History](#)

[Contract Deficiency Reports History](#)

Cancel Refresh

Date/Time

Actioned by

Event

Comments

29-MAR-2006, 07:11:46

[Flaherty, POCBOreo](#)

ASSIGNED (User for Next Action: [ExecMike Flaherty](#))

Valid CDR. Please supply missing documents

29-MAR-2006, 07:06:01

[Flaherty, AdminCarol](#)

INITIATED (User for Next Action: [POCBOreo Flaherty](#))

Cancel Refresh

Responsible for
Next Action

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988. Send email to: cscassig@ogden.disa.mil

Captured
information:
Date/Time
Actioned by
Event
Comments



Approve CDR

Approve

Reviewing Official receives notification for next action.

Reviewing Official reviews CDR and if valid releases to **Assignee**.

EDA-NG Notifies **Assignee**

EDA-NG starts clock for Days Aged

EDA-NG continues Workflow/Audit

EDA-NG captures Comments

EDA-NG Updates CDR

Reviewing Official can...

APPROVE

RETURN



Notification to Approve

Create

Notification
Sent...

A new Contract Deficiency Report (CDR) is awaiting your approval before it can be assigned for resolution. You may view this CDR within EDA by clicking on one of the links below:

Username/Password access: <https://ushrsebs003.vahrn.us.eds.com:1643/pls/user/cdr.display?pControl=G672>

Certificate/CAC access: <https://ushrsebs003.vahrn.us.eds.com:1443/pls/cert/cdr.display?pControl=G672>

Once in EDA you may:

- * Approve the CDR for resolution processing or
- * Return the CDR to the initiator.

You have been tasked with this CDR because you were listed as the official creator of the CDR. Carol Flaherty. If you believe you have received this message in error, please contact the Help Desk at: (866) 618-5988, (801) 605-7095 or DSN: 388-7095, or by email at: cda@mil.

Direct links to CDR
Requiring Action

Valid
Next Actions
**Approve
or
Return**

Approve CDR...



Approve CDR

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Approve

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Electronic Document Access
Next Generation

POCB0reo Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

View CDR

Document Selection > Contract Deficiency Reports

Return to Query Results Approve... Reject...

Click "Approve..." or "Reject..."

*Required Fields		
Status: INITIATED	Days Aged:	Status
Initiation Date: 29-MAR-06	Last Update: 29-MAR-06	
Next Action By: POCB0reo Flaherty	Updated By: AdminCarol Flaherty	
*Contract No: CJF0001000101		Contract
Delivery Order/TO:		
ACO Mod:	PCO Mod:	
*Admin DoDAAC: FA4407		Assignee
*ACO: ExecMike Flaherty		ACO Assigned
*Issue DoDAAC: FA4407		
*PCO: No PCO Listed		
*Pay DoDAAC: SP0400		Payment Office
CAGE Code: 12345		Contractor
D-U-N-S number:		
No Contractor Listed		
Control Number: G672		Contract Deficiency
Initiator: AdminCarol Flaherty		
*Reviewing Official: POCB0reo Flaherty		
*Deficiencies:	Description	
	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	
	AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().	
	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	
	AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().	
Return to Query Results	Approve... Reject...	View History

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 368-7095, or send email to: cscassig@ogden.disa.mil

An Approver
May...

- Approve or
- Reject/Return

No Modifications may
occur on the CDR.
The Approver may
Approve or
Reject/Return.



Approving CDR

25
Approve

Department of Defense
Electronic Document Access
Next Generation

Approve Contract Deficiency Report

POCB0reo Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Results](#) > Approve CDR

Click "Confirm Approval..."

To approve this CDR you may enter a comment and Confirm Approval.

Comment

Enter a comment

*Required Fields

Status: INITIATED	Days Aged:	Status
Initiation Date: 29-MAR-06	Last Update: 29-MAR-06	
Next Action By: POCB0reo Flaherty	Updated By: AdminCarol Flaherty	

*Contract No: [CJF0001000101](#) Contract

Delivery Order/TO: ACO Mod: PCO Mod:

*Admin DoDAAC: FA4407 Assignee

*ACO: [ExecMike Flaherty](#) ACO
Assigned

*Issue DoDAAC: FA4407

*PCO: No PCO Listed

*Pay DoDAAC: SP0400 Payment Office

CAGE Code: 12345 Contractor

D-U-N-S number: No Contractor Listed

Control Number: G672 Contract Deficiency

Initiator: [AdminCarol Flaherty](#)

*Reviewing Official: [POCB0reo Flaherty](#)

*Deficiencies:

Description
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@onden.disa.mil

Upon approval by the Reviewing Official, the CDR is sent to the

Assignee

In this example, the CDR is sent/routed to the ACO Identified.

Quick look at History...



History of CDR

36
Approve

 Department of Defense
Electronic Document Access
Next Generation

Contract Deficiency Reports
History

POCBOreo Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

[Document Selection](#) > [CDR Search](#) > [Query](#) > [Query Results](#) > Contract Deficiency Reports History

Contract Number	DO/TO	ACO Mod	PCO Mod	Control Number	History	Status	Initiation Date	Approval Date	Next Action By	ACO	PCO	Initiator
CJF0001000101				G672	H	Assigned	20060329	20060329	Flaherty, ExecMike	Flaherty, ExecMike		Flaherty, AdminCaro

Date/Time	Actioned by	Event	Comments
29-MAR-2006, 07:11:46	Flaherty, POCBOreo	ASSIGNED (User for Next Action: ExecMike Flaherty)	Valid CDR. Please supply missing documents
29-MAR-2006, 07:06:01	Flaherty, AdminCarol	INITIATED (User for Next Action: POCBOreo Flaherty)	

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988 and email to: cscassig@ogden.disa.mil

Captured
information:
Date/Time
Actioned by
Event
Comments

Responsible for
Next Action



Reject CDR

Reject

Reviewing Official reviews CDR and if invalid Rejects it and returns to the ***Initiator***.

EDA-NG Notifies ***Initiator*** of rejection

EDA-NG continues Workflow/Audit
EDA-NG captures Comments
EDA-NG Updates CDR

Initiator can...
CLOSE

Initiator must start-over with Contract Deficiency entry process and approval



Assign CDR

Assign

Assignee is sent notification for next action.

EDA-NG continues Workflow/Audit
EDA-NG captures Comments
EDA-NG Updates CDR

Assignee can...

ACCEPT

- ❖ own/fix/work deficiency
- ❖ Usually involves activities outside the application

RESOLVE



Notification to Assign

Assign

Notification
Sent...

A Contract Deficiency Report (CDR) has been assigned to you for resolution. You must take action on this CDR. You may view and resolve this CDR within EDA by clicking on one of the links below:

Username/Password access: <https://ushrsebs003.vahrn.us.eds.com:1643/pls/user/cdr.display?pControl=G672>

Certificate/CAC access: <https://ushrsebs003.vahrn.us.eds.com:1443/pls/cert/cdr.display?pControl=G672>

Once in EDA you may:

- * Accept the CDR to indicate you are working to resolve it or
- * Resolve the CDR.

If you believe you have received this message erroneously, please contact the EDA Helpdesk at (866) 605-7095 or (801) 605-7095 or DSN: 388-7095, or by email at: cscassig@ogc.mil

Direct links to CDR
Requiring Action

Valid
Next Actions
**Accept
or
Resolve**

Accept CDR...



Accept CDR

Accept

Initiator is sent notification of Acceptance.

Assignee 'works'/processes deficiency.

EDA-NG continues Workflow/Audit
EDA-NG captures Comments
EDA-NG Updates CDR

Assignee can...

Provide fix for deficiency

❖ Comment

RESOLVE



Accept CDR

31
Accept



Department of Defense
Electronic Document Access
Next Generation

View CDR

ExecMike Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

[Document Selection](#) > [Contract Deficiency Reports Search](#)

[Return to Query Results](#)

[Accept...](#)

[Resolve...](#)

Click "Accept..." or "Resolve..."

*Required Fields

Status: ASSIGNED

Approval Date: 29-MAR-06

Next Action By: [ExecMike Flaherty](#)

Days Aged: 0

Last Update: 29-MAR-06

Updated By: [POCB0reo Flaherty](#)

Status

*Contract No: [CJF0001000101](#)

Delivery Order/TO:

ACO Mod:

PCO Mod:

Contract

*Admin DoDAAC: FA4407

*ACO: [ExecMike Flaherty](#)

*Issue DoDAAC: FA4407

*PCO: *No PCO Listed*

Assignee
ACO
Assigned

*Pay DoDAAC: SP0400

Payment Office

CAGE Code: 12345

D-U-N-S number:

No Contractor Listed

Contractor

Control Number: G672

Initiator: [AdminCarol Flaherty](#)

Contract Deficiency

*Reviewing Official: [POCB0reo Flaherty](#)

*Deficiencies:

Description
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().

[Return to Query Results](#)

[Accept...](#)

[Resolve...](#)

[View History](#)

An Assignee May...
- Accept or
- Resolve

No Modifications may occur on the CDR.
The Assignee may Accept or Resolve.

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@ogden.disa.mil



Accept CDR

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Accept

Department of Defense
Electronic Document Access
Next Generation

Accept Contract Deficiency
Report

ExecMike Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Results](#) > Accept CDR

To accept responsibility for the resolution of this CDR you may enter a comment.

Comment

***Required Fields**

Status: ASSIGNED	Days Aged: 0	Status
Approval Date: 29-MAR-06	Last Update: 29-MAR-06	
Next Action By: ExecMike Flaherty	Updated By: POCB0reo Flaherty	

***Contract No:** [CJF0001000101](#) **Contract**

Delivery Order/TO: ACO Mod: PCO Mod:

***Admin DoDAAC:** FA4407 **Assignee**
***ACO:** [ExecMike Flaherty](#) ACO Assigned

***Issue DoDAAC:** FA4407
***PCO:** No PCO Listed

***Pay DoDAAC:** SP0400 **Payment Office**

CAGE Code: 12345 **Contractor**
D-U-N-S number: No Contractor Listed

Control Number: G672 **Contract Deficiency**
Initiator: [AdminCarol Flaherty](#)

***Reviewing Official:** [POCB0reo Flaherty](#)

***Deficiencies:**

Description
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassip@ogden.disa.mil

Click "Confirm Acceptance..."

Enter a comment

Upon Acceptance, the Assignee is responsible for resolving the stated

Days aged clock is started

Quick look at History...



History of CDR

23
Accept

Department of Defense
Electronic Document Access
Next Generation

Contract Deficiency Reports
History

ExecMike Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

[Document Selection](#) > [CDR Search](#) > [Query](#) > [Query Results](#) > Contract Deficiency Reports History

Contract Number	DO/TO	ACO Mod	PCO Mod	Control Number	History	Initiation Date	Approval Date	Next Action By	ACO	PCO	Initiator
CJF0001000101				G672	H	20060329	20060329	Flaherty, ExecMike	Flaherty, ExecMike		Flaherty, AdminCarol

Date/Time	Actioned by	Event	Comments
29-MAR-2006, 07:16:35	Flaherty, ExecMike	ACCEPTED (User for Next Action: ExecMike Flaherty)	I will repost the missing pages
29-MAR-2006, 07:11:46	Flaherty, POCBOreo	ASSIGNED (User for Next Action: ExecMike Flaherty)	Valid CDR. Please supply missing documents
29-MAR-2006, 07:06:01	Flaherty, AdminCarol	INITIATED (User for Next Action: ExecMike Flaherty)	

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, or send email to: cscassig@ogden.disa.mil

Captured
information:
Date/Time
Actioned by
Event
Comments

Responsible for
Next Action



Notification to Initiate Accept

Notification
Sent...

ExecMike Flaherty has accepted the indicated Contract Deficiency Report (CDR) and is working to resolve it. You may monitor the status of this CDR by querying it within EDA using one of the links below:

Username/Password access: <https://ushrsebs003.vahrn.us.eds.com:1643/pls/user/cdr.display?pControl=G672>

Certificate/CAC access: <https://ushrsebs003.vahrn.us.eds.com:1443/pls/cert/cdr.display?pControl=G672>

If you believe you have received this message erroneously, please contact the EDA Help Desk at: (866) 618-5988, (801) 605-7095 or DSN: 388-7095, or by email at: cscassig@ogden.dise.mil

Direct links to CDR
Requiring Action

Valid
Next Actions
*Monitor &
Query/View*

Resolve CDR...



Resolve CDR

Resolve

Deficiency is Resolved by ***Assignee***.

Assignee marks CDR resolved in EDA.

EDA-NG Notifies the *Initiator* of resolution.

EDA-NG continues Workflow/Audit
EDA-NG captures Comments
EDA-NG Updates CDR

Assignee can...
RESOLVE



Resolve CDR

26
Resolve

Department of Defense
Electronic Document Access
Next Generation

ExecMike Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

View CDR

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Results](#) > [View CDR](#)

[Return to Query Results](#) [Resolve...](#) [View History](#)

Click "Resolve..."

*Required Fields		
Status: ACCEPTED	Days Aged: 0	Status
Approval Date: 29-MAR-06	Last Update: 29-MAR-06	
Next Action By: ExecMike Flaherty	Updated By: ExecMike Flaherty	
*Contract No: CJF0001000101		Contract
Delivery Order/TO:		
ACO Mod:	PCO Mod:	
*Admin DoDAAC: FA4407		Assignee
*ACO: ExecMike Flaherty		ACO Assigned
*Issue DoDAAC: FA4407		
*PCO: No PCO Listed		
*Pay DoDAAC: SP0400		Payment Office
CAGE Code: 12345		Contractor
D-U-N-S number:		
No Contractor Listed		
Control Number: G672		Contract Deficiency
Initiator: AdminCarol Flaherty		
*Reviewing Official: POCBoreo Flaherty		
*Deficiencies:		
	Description	
	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	
	AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().	
	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	
	AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().	

[Return to Query Results](#) [Resolve...](#) [View History](#)

An Assignee
May...

- Resolve

No Modifications
may occur on the
CDR.
The Assignee may
mark deficiency
Resolved.



Resolve CDR

27
Resolve

 **Department of Defense**
Electronic Document Access
Next Generation

Resolve Contract Deficiency Report

ExecMike Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Results](#) > Resolve CDR

Click "Confirm Resolution..."

To resolve this CDR please enter a comment and Confirm Resolution...

*Comment

Enter a comment

*Required Fields

Status: ASSIGNED	Days Aged: 0	Status
Approval Date: 29-MAR-06	Last Update: 29-MAR-06	
Next Action By: ExecMike Flaherty	Updated By: POCBQreo Flaherty	

*Contract No: [CJF0001000101](#) Contract

Delivery Order/TO:

ACO Mod: PCO Mod:

*Admin DoDAAC: FA4407 Assignee

*ACO: [ExecMike Flaherty](#) ACO Assigned

*Issue DoDAAC: FA4407

*PCO: No PCO Listed

*Pay DoDAAC: SP0400 Payment Office

CAGE Code: 12345 Contractor

D-U-N-S number:

No Contractor Listed

Control Number: G672 Contract Deficiency

Initiator: [AdminCarol Flaherty](#)

*Reviewing Official: [POCBQreo Flaherty](#)

*Deficiencies:

Description
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@ogden.disa.mil

Upon Resolution, the Assignee has completed the deficiency action.

The initiator will review and perhaps recreate if not resolved satisfactorily.

Quick look at History...



History of CDR

28
Resolve

Department of Defense
Electronic Document Access
Next Generation

Contract Deficiency Reports
History

ExecMike Flaherty - Today is Mar 29, 2006
[EDA User's Guide](#)

[Document Selection](#) > [CDR Search](#) > [Query](#) > [Query Results](#) > Contract Deficiency Reports History

Contract Number	DO/TO	ACO Mod	PCO Mod	Control Number	History	Initiation Date	Approval Date	Next Action By	ACO	PCO	Initiator
CJF0001000101				G672	H	20060329	20060329	Flaherty, AdminCarol	Flaherty, ExecMike		Flaherty, AdminCa

Date/Time	Actioned by	Event	Comments
29-MAR-2006, 07:18:37	Flaherty, ExecMike	RESOLVED (User for Next Action: AdminCarol Flaherty)	I have posted the missing files
29-MAR-2006, 07:16:35	Flaherty, ExecMike	ACCEPTED (User for Next Action: ExecMike Flaherty)	I will repost the missing pages
29-MAR-2006, 07:11:46	Flaherty, POCBOreo	ASSIGNED (User for Next Action: ExecMike Flaherty)	Valid CDR. Please supply missing documents
29-MAR-2006, 07:06:01	Flaherty, AdminCarol	INITIATED (User for Next Action: AdminCarol Flaherty)	

Status
Change

Responsible for
Next Action

Captured
information:
Date/Time
Actioned by
Event
Comments



Notification to Initiate Resolution

Notification
Sent...

A Contract Deficiency Report (CDR) has been resolved and is awaiting your review to be closed. A comment detailing the resolution is attached to the CDR. You may view this CDR within EDA by clicking on one of the links below:

Username/Password access: <https://ushrsebs003.vahrn.us.eds.com:1643/pls/user/cdr.display?pControl=G672>
Certificate/CAC access: <https://ushrsebs003.vahrn.us.eds.com:1443/pls/cert/cdr.display?pControl=G672>

Once in EDA you may close the CDR indicating it is complete.

If you believe you have received this message erroneously, please contact the EDA Helpdesk at (866) 618-5988, (800) 345-9995 or DSN: 388-7095, or by email at: cscassig@ogden.mil

Direct links to CDR
Requiring Action

Valid
Next Actions
Close

**Close
CDR...**



Close CDR

Close

EDA-NG Notifies the ***Initiator***.
Initiator Validates resolution/response.

Initiator's closes CDR in EDA.

EDA-NG stops Days Aged clock

EDA-NG continues Workflow/Audit

EDA-NG captures Comments

EDA-NG Updates CDR

Initiator can...

CLOSES/COMPLETES



Close CDR

11
Close

Department of Defense
Electronic Document Access
Next Generation

View Contract Deficiency Report

Admin Carol Flaherty - Today is Apr 03, 2006
[EDA User's Guide](#)

[Document Selection](#) > [Contract Deficiency Reports](#) > [Search](#) > [Query](#) > [View CDR](#)

[Return to CDR Query](#) [Close...](#) [View History](#)

***Required Fields**

Status: RESOLVED	Days Aged: 4	Status
Approval Date: 30-MAR-06	Last Update: 30-MAR-06	
Next Action By: Cdr Addgov	Updated By: Smokey S Broderick M.D.	

***Contract No:** [85](#) **Contract**

Delivery Order/TO:

ACO Mod: ACO01	PCO Mod:
----------------	----------

***Admin DoDAAC:** SP0400 **Assignee**
***ACO:** [Smokey S Broderick M.D.](#) *ACO Assigned*

***Issue DoDAAC:** SP0400
***PCO:** *No PCO Listed*

***Pay DoDAAC:** SP0400 **Payment Office**

***CAGE Code:** 12345 **Contractor**
D-U-N-S number:
No Contractor Listed

Control Number: G690 **Contract Deficiency**
Initiator: [Cdr Addgov](#)

***Reviewing Official:** [Terry A Broderick Esq.](#)

***Deficiencies:**

Description
AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE
AAA2, Missing pages. Page(s) (pages 3-15), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-(Test Division).

[Return to CDR Query](#) [Close...](#) [View History](#)

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@odgen.disa.mil

Initiator
reviews
resolution



Close CDR



Cancel Confirm Closure...

Click "Confirm Closure..."

To close this CDR you may enter a comment and Confirm Closure...

Comment

Enter a comment

At this point, the deficiency life ends.

Days aged clock is stopped

Quick look at History...

Close

History of CDR

At this point, the deficiency life ends.



Department of Defense
Electronic Document Access
Next Generation

Contract Deficiency Reports
History

[Document Selection](#) > [Query Results](#) > Contract Deficiency Reports History

Contract Number	DO/TO	ACO Mod	PCO Mod	Control Number	History	Initiation Date	Approval Date	Next Action By	ACO	PCO	Initiator	Reviewing Officer
CJF0001000101				G672	H	20060329	20060329		Flaherty, ExecMike		Flaherty, AdminCarol	Flaherty, PO

Date/Time	Actioned by	Event	Comments
31-MAR-2006, 06:41:22	Flaherty, AdminCarol	CLOSED	closing...deficiency fixed
29-MAR-2006, 07:18:37	Flaherty, ExecMike	RESOLVED (User for Next Action: Carol Flaherty)	I have posted the missing files
29-MAR-2006, 07:16:35	Flaherty, ExecMike	ACCEPTED (User for Next Action: Carol Flaherty)	I will repost the missing pages
29-MAR-2006, 07:11:46	Flaherty, POCBOreo	ASSIGNED (User for Next Action: Carol Flaherty)	Valid CDR. Please supply missing documents
29-MAR-2006, 07:06:01	Flaherty, AdminCarol	INITIATED (User for Next Action: Carol Flaherty)	

For more information, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@ogden.disa.mil

Status Change

NO Next Action

Captured information:
Date/Time
Actioned by
Event
Comments

Let's look at CDR Query...



CDR Query - Search Options Query

4

Department of Defense
Electronic Document Access
Next Generation

Contract Deficiency Reports
Search Options

AdminCarol Flaherty - Today is Apr 03, 2006
[EDA User's Guide](#)
[My Settings](#)

[Document Selection](#) > Contract Deficiency Reports Search

Recent CDR Document

Specific CDR
[Contract](#)
and [Delivery Order/Task Order](#)
and [Mod](#)
[Control Number](#)

User
[Initiator](#)
[Reviewing Official](#)
[Next Action By](#)

Date Range
[Initiation Date](#)
by [Issue DoDAAC](#)
by [Admin DoDAAC](#)
by [Pay DoDAAC](#)
[Approval Date](#)
by [Issue DoDAAC](#)
by [Admin DoDAAC](#)
by [Pay DoDAAC](#)

Custom
[Advanced Search](#)

Click **“Document”** for quick view of CDR
Displays a list of your most recently viewed CDRs

CDR Search Options

Use any CDR query option to locate desired CDR
Supply *criteria* for option selected
Click **“View”** for results of query

Search Options are categorized by
Specific CDR
User
Date Ranges &
Custom - Advanced Search



CDR Advanced Search Query

Department of Defense
Electronic Document Access
Next Generation

Admin: Carol Flaherty - To

Custom Advanced Search

[Document Selection](#) > [Contract Deficiency Reports Search](#)

Display

☒ Contract Number	Starts with	No Sort v
☒ DO/TO	Starts with	No Sort v
☒ ACO Mod	Starts with	No Sort v
☒ PCO Mod	Starts with	No Sort v
Control Number	Starts with	No Sort v
☒ History		
☒ Status	Equal to v Select a status v	No Sort v
☒ Days Aged	Greater than or equal to Less than or equal to	No Sort v
☒ Initiation Date	Greater than or equal to (YYYYMMDD) Less than or equal to (YYYYMMDD)	Descending - 1 v
☒ Approval Date	Greater than or equal to (YYYYMMDD) Less than or equal to (YYYYMMDD)	No Sort v
☒ Next Action By		No Sort v
Last Name	Starts with	
First Name	Starts with	
☒ ACO		No Sort v
Last Name	Starts with	
First Name	Starts with	
☒ PCO		No Sort v
Last Name	Starts with	
First Name	Starts with	
☒ Initiator		No Sort v
Last Name	Starts with	
First Name	Starts with	
☒ Reviewing Official		No Sort v
Last Name	Starts with	
First Name	Starts with	
☒ Issue DoDAAC	Starts with	No Sort v
☒ Admin DoDAAC	Starts with	No Sort v
☒ Pay DoDAAC	Starts with	No Sort v

For more information about the DOD EDA Web Page, call the help desk at (866)618-5988, (801)605-7095 or DSN 388-7095, or send email to: cscassig@ogden.disa.mil

Very powerful query tool
Totally User defined...

- Flexible result display
- Flexible operational criteria
- Definable sort order
- Partial or full entry
- Any field combinations



Options to View/Query a CDR

16
Query



Department of Defense
Electronic Document Access
Next Generation

AdminCarol Flaherty - Today is Apr 03, 2006
[EDA User's Guide](#)
[My Settings](#)

Contracts Query Results

[Document Selection](#) > [Contracts Search](#) > [Query](#)

Displaying Page 1 of 1 @ 100 Records per page.
11 records returned (1 to 11 shown) [Download](#)

[Advanced Search](#) [Refine Search](#)

Contract Number	History	DO/TO	ACO Mod	PCO Mod	Issue Date	Issue DoDAAC	Admin DoDAAC	Pay DoDAAC	Obligated Amount		CDR Data
FA4407110001 (3K)	H				20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H				20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H		A00001		20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0003			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0002			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407120001 (3K)	H	0001			20060313	FA4407	FA4407	SP0400		Add	Add
FA44071210001 (3K)	H				20060313	FA4407	FA4407	SP0400		Add	View(1)
FA44071210001 (3K)	H	0001			20060313	FA4407	FA4407	SP0400		Add	Add
FA4407121001 (No Base)											

A few options...

- Contract Query
- CDR Query

"Show" CDR Data column in "My Setting"

Click **"View (#)"**

Click Control Number



Department of Defense
Electronic Document Access
Next Generation

AdminCarol Flaherty - Today is Apr 03, 2006
[EDA User's Guide](#)
[My Settings](#)

Contract Deficiency Reports Query Results

[Contract Deficiency Reports Search](#) > [Query](#)

Displaying Page 1 of 1 @ 100 Records per page.
1 records returned (1 to 1 shown)

[Add New CDR](#) [Advanced Search](#) [Refine Search](#)

Contract Number	DO/TO	ACO Mod	PCO Mod	Control Number	History	Status	Days Aged	Initiation Date	Approval Date	Next Action By	ACO	PCO	Initia
FA44071210001				G515	H	INITIATED		20060314		Poulson, Claire M	Flaherty, Carol J	Flaherty, Bo	Flaherty, Ad

[Add New CDR](#) [Advanced Search](#) [Refine Search](#)

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View CDR

17
View

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View CDR

[Document Selection](#) > [Contract Deficiency Reports Search](#) > [Query](#) > [Results](#) > View CDR

CDR Created Successfully.
[Return to Query Results](#) [Add Comment...](#) [View History](#)

*Required Fields		
Status: INITIATED	Days Aged:	Status
Initiation Date: 29-MAR-06	Last Update: 29-MAR-06	
Next Action By: POCB0reo Flaherty	Updated By: AdminCarol Flaherty	
*Contract No: CJF0001000101		Contract
Delivery Order/TO:	PCO Mod:	
ACO Mod:		
*Admin DoDAAC: FA4407		Assignee
*ACO: ExecMike Flaherty		ACO Assigned
*Issue DoDAAC: FA4407		
*PCO: No PCO Listed		
*Pay DoDAAC: SP0400		Payment Office
CAGE Code: 12345		Contractor
D-U-N-S number:		
No Contractor Listed		
Control Number: G672		Contract Deficiency
Initiator: AdminCarol Flaherty		
*Reviewing Official: POCB0reo Flaherty		
*Deficiencies:		
	Description	
	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	
	AAA1, Cannot input modification without a hard copy of the contract. Modification dated (05/05/2006), has been received in our office. However, due to non-receipt of the hard copy of the contract the modification rejects as unmatched. Request that the hard copy of the contract be forwarded with a copy of this CDR to DFAS-CO-().	
	AAA, CONTRACT & SUPPORTING DOCUMENTS ARE LATE	
	AAA2, Missing pages. Page(s) (Appendix 4), of subject contract/modification is/are missing. Please forward copies with a copy of this CDR to DFAS-CO-().	

[Return to Query Results](#) [Add Comment...](#) [View History](#)

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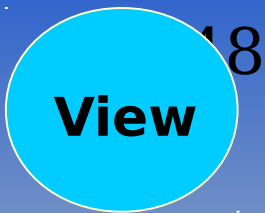
Click “Add Comment...”
or
“View History”

No Modifications
may occur on the
CDR

CDR Query Result
Set...



CDR Query Result



CDR Query Result Page...Sample shown
Displays available CDR information

Add
a specific
CDR

Download
Result
Set

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Contract Deficiency Reports Query Results

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[My Settings](#)

[Document Selection](#) [Contract Deficiency Reports Search](#) > [Query](#) > Query Results

Page 1 of 1 @ 100 Records per page.
Records returned (1 to 4 shown) [Download](#)

Information on size of query and Page

Contract Number	DO/TO	ACO Mod	PCO Mod	Control Number	History	Status	Days Aged	Initiation Date	Approval Date	Next Action By	ACO	PCO	Initiator	Reviewing...	Sort on Column
+ CJF0001000101				G672	H	CLOSED	1	20060329	20060329		Flaherty, ExecMike		Flaherty, AdminCarol	Flaherty, POCBoro	FA4407 FA4407 SP0400
+ CJF0000101				G668	H	INITIATED		20060328		Smith, Admiral	Flaherty, Carol J	Poulson, Mary	Flaherty, AdminCarol	Smith, Admiral	SP0400 FA4407 SP0400
+ DAAE0797DM010	2782			G574	H	ASSIGNED	4	20060323	20060330	Test, Duplicate	Test, Duplicate		Flaherty, AdminCarol	Broderick, Terry A Esq.	W56HZV S3603A SC1018
+ FA44071210001				G515	H	INITIATED		20060314		Poulson, Claire M	Flaherty, Carol J	Flaherty, Bo	Flaherty, AdminCarol	Poulson, Claire M	FA4407 FA4407 SP0400

General Capabilities [Add New CDR](#) [Advanced Search](#) [Refine Search](#)

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CDR Query Result

19
View

CDR Query Result Page...*Sample shown*
Displays available CDR information

Link to the Contract

CDR History

Department of Defense Electronic Document Access
Contract Deficiency Reports Query Results
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[EDA User's Guide](#)
[My Settings](#)

[Contract Selection](#) > [Reports Search](#) > [Query](#) > Query Results

4 records found (1 to 4 shown)

[Add New CDR](#) [Advanced Search](#) [Refine Search](#)

Contract Number	DO/TO	ACO Mod	PCO Mod	Status	Days Aged	Initiation Date	Approval Date	Next Action By	ACO	PCO	Initiator	Reviewing Official	Issue DoDAAC	Admin DoDAAC	Pay DoDAAC
+ CJF0001000101				INITIATED	1	20060329	20060329		Flaherty, ExecMike		Flaherty, AdminCarol	Flaherty, POCB0reo	FA4407	FA4407	SP0400
+ CJF0000101			G668	H	INITIATED		20060328	Smith, Admiral	Flaherty, Carol J	Poulson, Mary	Flaherty, AdminCarol	Smith, Admiral	SP0400	FA4407	SP0400
+ DAAE0797DM010	2782		G574	H	ASSIGNED						Flaherty, AdminCarol	Broderick, Terry A Esq.	W56HZV	S3603A	SC1018
+ FA44071210001			G515	H							Flaherty, AdminCarol	Poulson, Claire M	FA4407	FA4407	SP0400

CDR - Unique Control Number

[Add New CDR](#) [Advanced Search](#) [Refine Search](#)

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What's coming next for CDR...

Workflow Steps & Implementation Phase



BASIC + Workflow

Create (Basic +)

Notification (Basic +)

Approve (Basic +)

Reject (Basic +)

Notification (Basic +)

Edit/Update

Remind

Assign (Basic +)

Notification (Basic +)

Reassign

Return

Remind

Backup

Accept (Basic +)

Notification (Basic +)

Remind

Resolve (Basic +)

Notification (Basic +)

Remind

Close (Basic +)

Notification (Basic +)

Return

Worklist & Ad Hoc Reporting

CDR Query (Basic +)

View CDR (Basic +)

Workflow Follow-on Functions

Create

Notification

Approve

Reject

Notification

Edit/Update

Remind

Assign

Notification

Reassign

Return

Remind

Backup

Accept

Notification

Remind

Resolve

Notification

Remind

Close

Notification

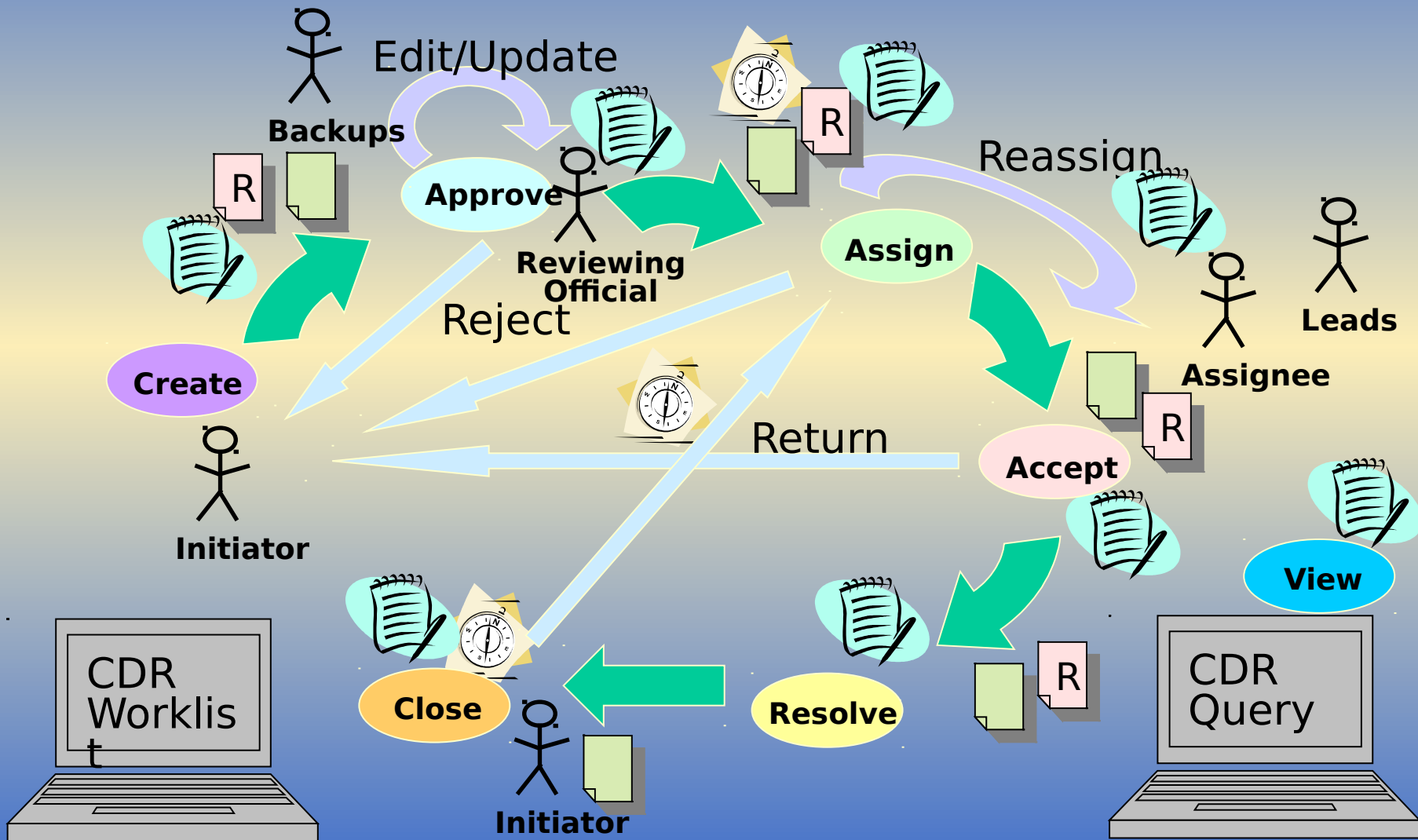
Return

Worklist & Ad Hoc Reporting

CDR Query

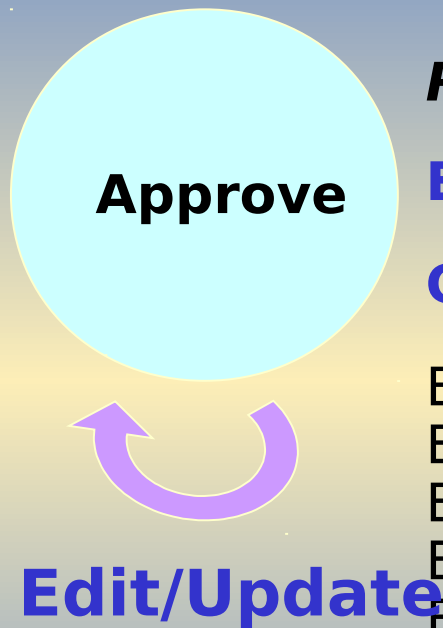
View CDR

CDR Workflow Future





Approve CDR



Deficiency is Added to *Reviewing Official's* Worklist.

Reviewing Official reviews CDR and if valid releases to ***Assignee***.

EDA-NG Reminds *Deficiency Reviewing Official* and *Backups* (as necessary).

Capability to edit/update the CDR before assignment

EDA-NG notifies ***Assignee***

EDA-NG starts clock for Days Aged

EDA-NG continues Workflow/**Worklist**/Audit

EDA-NG captures Comments

EDA-NG updates CDR

Reviewing Official can...

APPROVE, REJECT and

EDIT/UPDATE



Assign CDR

Deficiency is Added to Assignee's Worklist
Assignee may re-assign CDR if not their responsibility

Assignee may return CDR to Initiator
EDA-NG Reminds Deficiency Assignee and Leads (as necessary).

Assign



Re-assign

EDA-NG continues Workflow/**Worklist**/Audit
 EDA-NG captures Comments
 EDA-NG updates CDR

Assignee can...

ACCEPT, RESOLVE

❖ own/fix/work deficiency

Return

RE-ASSIGN

RETURN





Accept CDR

Accept

Assignee 'works'/processes deficiency.

EDA-NG Reminds Deficiency

Assignee (as necessary).

EDA-NG Reminds Leads (as necessary).

EDA-NG continues

Workflow/**Worklist**/Audit

EDA-NG captures Comments

EDA-NG updates CDR

Assignee can...

Provide fix for deficiency

❖ Comment

RESOLVE



Resolve CDR

Deficiency is Removed from Assignee's Worklist.

EDA-NG Notifies the **Initiator**.

EDA-NG Reminds Initiator/Reviewing Official (as necessary).

EDA-NG continues Workflow/**Worklist**/audit

EDA-NG captures Comments

EDA-NG updates CDR

Assignee can...

CLOSE

UPDATE (new approval required)

REASSIGN (new approval required)



Update

Re-assign





CDR Worklist

Not yet constructed...coming soon.



Update

Accept & Resolve

Re-assign





CDR Workflow

Questions on this Topic?



EDA User's Guide

Refer to the EDA Users Guide

- STEP-by-STEP instructions (for all Capabilities)
- Training Modules
- Entire section dedicated to the EDA Executive and the EDA POC and their tasks/activities



Thank You for Coming

**Thanks for your input and support.
It was GREATLY appreciated.**

Enjoy Your Day!